

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
SWEENEY HOSPITAL DISTRICT**

May 28, 2024

Time 1800 (6:00 p.m.)

Members Present: Mason Nichols, President; Scott Swift, Vice President
Leeda Wood, Violet Weeks, Dale Thames,
Aaron Jackson (arrived at 7:52 p.m.)

Members Absent: Patti Foster, Secretary

Others Present: Judge Robert Foster
Charlie Genella

Employees Present: Kelly Park, Cindy Burge, Travis Alford, Juliet Lane, Kari Schroeter

1. **Call to Order** Mr. Nichols called the meeting to order at 1800.

2. The invocation was given by Dale Thames.

3. **Administer Oath of Office for Directors**

The Statement of Elected/Appointed Officer forms were completed.

Judge Foster administered the Statement of Office and the Oath of Office for board of directors Mason Nichols and Scott Swift. The Oath of Office forms were completed by the directors and notarized.

4. **Record Members Present and Establish A Quorum**

There being 5 members present, a quorum was established.

5. **Public Comments**

A. Charlie Genella said he appreciated the opportunity to serve with you all on the board for the past few years. Coming in from the business side of things, industry and seeing how the hospital is run and the people here that make it run, it has been an honor. Kelly and Cindy keeping everything organized, that is easier said than done, but it has become that he feels it is well oiled. Someone that helps run a business, he can appreciate what it takes. He said it has been impressive about what has been going on outside over the past year plus. He said, Kelly you stay close to that every day and he is really surprised what she has been able to do. He said he has been happy to be a part of what has taken place outside.

He commented that Aaron Jackson will be a great addition to the board. Mason Nichols thanked Charlie Genella for his service here and being instrumental in getting the right footing for the project. He said his expertise on it was second to none and thanked for leading us down to Jimmy's path. He said he has done a tremendous service to the community. He hopes he is cheering us on from the sidelines. Mr. Nichols said when we have to soft opening and grand opening he said Charlie needs to be with us. He wants Charlie to see the finished product. Charlie said it took a big team to be re-directed and going down the right path.

Mason said as a token of our thanks and remembrance he presented him with a plaque for his office or home.

6. **Appointment of Board Officers**

Mr. Nichols said a current list of officers and board committees has been provided.

Dale Thames made a motion to keep Mason Nichols as President of the Board of Directors of Sweeny Hospital District. Violet Weeks made a motion to keep Scott Swift as Vice President and Patti Foster as Secretary. Dale Thames seconded the motion. Unanimous decision, motion passed.

Board officers will be Mason Nichols, President, Scott Swift, Vice President and Patti Foster, Secretary.

7. **Appointment of Board Committees**

Joint Conference Committee

This committee has the same members as the Executive Committee members according to the bylaws.

Finance Committee

Current members are Mason Nichols, Leeda Wood and an open position. Mason Nichols nominated Dale Thames to serve on Finance Committee. Violet Weeks seconded the nomination. All were in favor, unanimous that the Finance Committee is Mason Nichols, Leeda Wood and Dale Thames.

Strategic Planning Committee:

Current members are Violet Weeks, Leeda Wood, and Dale Thames.

Violet Weeks motioned to keep the members the same. Leeda said she would like to see Aaron Jackson to serve on this committee. Dale Thames seconded that motion. Dale Thames said he can take his place. Mason Nichols seconded the motion to add Aaron Jackson to replace Dale Thames. Unanimous decision, motion passed.

Executive Committee: Mason Nichols, Scott Swift, Patti Foster

Joint Conference Committee: Mason Nichols, Scott Swift, Patti Foster

Finance Committee: Mason Nichols, Leeda Wood, **Dale Thames**

Strategic Planning: Violet Weeks, Leeda Wood, **Aaron Jackson**

8. **Annual Conflict of Interest Statement**

The annual acknowledgement form is signed in May that the board acknowledges the Conflict of Interest policy and will follow it. The actual affidavit occurs any time there is an actual conflict of interest. The Conflict-of-Interest statements were completed by the board members. Two members completed affidavits, (Mason Nichols, Scott Swift) and were notarized.

9. **Review/Approve Board of Directors' Meeting Minutes:**

A. April 30, 2024 General Meeting

Dale Thames made a motion to approve the minutes from April 30, 2024.

Leeda Wood seconded the motion. Unanimous decision, motion carried.

10. **New Business**

A. Captrust Financial Advisors Quarterly Report

Jason Martinez gave a quarterly update for the following:

- Retirement Plan quarterly summary for 401 (A) and 457 (B) plans for the fourth quarter.
- Investment Account update given.

No recommended changes to the plan.

B. Miscellaneous Capital Equipment

None

11. Finance Committee Report

Travis Alford gave overview of April 2024 financials.

After discussion, Scott Swift motioned to approve the April 2024 financials. Dale Thames seconded the motion. Unanimous decision, motion carried.

Aaron Jackson arrived at the meeting 7:52 p.m.

Administer Oath of Office for Aaron Jackson

The Statement of Elected/Appointed Officer form was completed by Mr. Jackson.

Kelly Park, Notary. administered the Statement of Office and the Oath of Office for board of director Aaron Jackson. The Oath of Office form was completed and was notarized.

Also, the Conflict of Interest Statement and affidavit was completed by Mr. Jackson.

12. Old Business

A. Replacement hospital update: Kelly Park

Updates given on the following:

- Progress of the new hospital
- Changes to Dietary Department
- Temporary entrance to be established
- Move of Physical Therapy Department, Gym update
- EMS Building
- Company to assist in move

13. Administrative Information Report – Kelly Park

A. CEO Report

Updates given on the following:

- DNV Certification
- HR Report – 218 FT, PT and PRN, 2 hired, 2 termed, 1.2 turnover rate, 21 open positions (9 PRN, 12 FT)
- Contracted dialysis nurses
- Chiller/compressors down in hospital
- Suction for the ER and Surgery – temp truck

14. Committee Reports:

A. Sweeny Community Hospital Foundation Board Update: Kari Schroeter

Kari gave an update from the last meeting.

- Assets are \$925,492, \$822,000 in a CD
- Mammo Project
- Golf Tournament raised \$14,895.99. Discussion had on potential date change, change of fundraiser, or anything else that may be more successful.
- 2024 Scholarships – 2 awarded in amount of \$750.00

B. Auxiliary Committee Update – Leeda Wood

Leeda gave an update regarding the auxiliary.

- John Hazeslip has approached the auxiliary to purchase 2-way radios for the hospital.
- May 15th Auxiliary ladies served frito pie during hospital week
- Tour for the Auxiliary ladies of the new hospital
- Awarded a \$500.00 scholarship

C. Joint Conference Committee Report – Juliet Lane

Update from the quarterly report was given by Juliet regarding HCAHPS. Information was viewed by Powerpoint Presentation and briefly discussed.

15. CLOSED EXECUTIVE SESSION:

Mr. Nichols announced the Board would go into closed, Executive Session at 2100 to review the following:

- A. Medical Staff Credentials
- B. Deliberations concerning real property

End of Executive Session


Went out of Executive Session at 2255.

16. Action regarding Executive Session:

Leeda Wood made a motion to approve Medical Staff Credentials presented in Executive Session. Violet Weeks seconded the motion, unanimous decision, motion passed.

17. Adjournment

Violet Weeks moved for adjournment, seconded by Leeda Wood. Meeting adjourned at 2256.



Mason Nichols, President
Recorder: Cindy Burge