

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
SWEENEY HOSPITAL DISTRICT**

July 25, 2023

Time 18:00

Members Present: Mason Nichols, President; Scott Swift, Vice President
Violet Weeks, Charlie Genella, Leeda Wood, Dale Thames

Members Absent: Patti Foster, Secretary

Others Present: Enrique Leal, III, M.D., Yvonne Darrell

Employees Present: Kelly Park, Cindy Burge, Dana Quintanilla, Travis Alford, Stephanie Crowder,
Kari Schroeter, Tracy White

1. **Call to Order** Mr. Nichols called the meeting to order at 18:00.
2. The invocation was given by Charlie Genella.
3. **Record Members Present and Establish A Quorum**
There being 6 members present, a quorum was established.
4. **Public Comments**
A. None
5. **Review/Approve Board of Directors' Meeting Minutes:**
A. June 27, 2023 General Meeting
Scott Swift made a motion to approve the minutes from June 27, 2023. Violet Weeks seconded the motion. Dale Thames and Charlie Genella abstained; motion carried.
8. **New Business**
B. Captrust Financial Advisors (Monroe Vos)
Jason Martinez gave a quarterly update for the following:
 - Retirement Plan quarterly summary for 401 (A) and 457 (B) plans for the second quarter.
 - Investment Account update given.
6. **Finance Committee Report**
Travis Alford gave overview of June 2023 financials. They also had a brief discussion regarding ESD6.

After discussion, Scott Swift motioned to approve the June 2023 financials. Dale Thames seconded the motion. Unanimous decision, motion carried.
10. **Administrative Information Report**
B. Human Resources Report: Dana Quintanilla
 - 204 FT/PT employees, hired 5 FT & 1 PRN, 4 FT resigned, 2% turnover rate
 - Exit interviews – will starting giving report at board meetings
 - Open positions 5 FT, 7 PRN, interviewing candidates as fast as they can
 - High, Solid, Low employee evaluations being done and due in two weeks

7. **Old Business**

A. Replacement hospital update: Kelly Park

- Update given on construction in progress and completed
- Tellepsen to be 80% complete by November 27, 2023
- TDHS to do a 1st walkthrough at 80% completion, 2nd walkthrough at 100% completion in February 2024 and true final walkthrough will be the week of 7/16/24 to 7/24/2024.
- Next the existing hospital will come down and complete campus will be done by December 2024.
- Temporary main entrance of new hospital will be through the physical therapy area until this building is removed.
- Expected move from existing hospital building to the new hospital will take about 40 days to move all departments
- On schedule and on budget
- Tellepsen to do a topping out ceremony which is scheduled Thursday of next week.

10. **Administrative Information Report – Kelly Park**

A. CEO Report

- Update given on Stewart Builders progress on the new West Columbia Clinic. Expected completion to be end of November 2023.
- LTCM management company - case manager coming August 1st
- GPO analysis being done

8. **New Business**

A. Miscellaneous Capital Equipment

None

9. **Board Committee Reports:**

A. Sweeny Community Hospital Foundation Board Update: Kari Schroeter

Violet Weeks has been made board liaison on the Foundation board, and Scott Swift will be a new member representing the hospital board. Unfortunately, again this month we did not have a quorum. This is the month that we should have elected officers. Next month she is hoping for a better turn out. They are working on getting members off that are not attending as well as trying to get new people that are willing to attend, have a quorum and help the Foundation in its endeavors.

B. Auxiliary Committee Update – Leeda Wood

Ms. Wood said they had an open house to help recruit new members to the Auxiliary. They have one new recruit and 2 tentative. That brings it to a total of 12 members. The gift shop has new products and the ladies are manning the ER lobby and are escorting patients from 8 to noon every weekday. They will also assist with lunch trays for the inpatients.

8. **New Business**

C. Review/Approve recommendation from County Property Tax Resale Committee Tax Account: 0119-0076-000

Mr. Nichols gave an overview of the property that an offer was made on. After discussion, Mr. Genella motioned to accept the recommendation from the County Property Tax Resale

Committee on Tax account 0119-0076-000. Ms. Weeks seconded the motion. Dale Thames opposed, all others were in favor of the motion. Motion passed.

10. CLOSED EXECUTIVE SESSION:

Mr. Nichols announced the Board would go into closed, Executive Session at 1937 to review the following:

A. Medical Staff Credentials

End of Executive Session

Went out of Executive Session at 2030.

11. Action regarding Executive Session:

Dale Thames made a motion to approve credentials presented in Executive Session. Scott Swift seconded the motion. Violet Weeks abstained on the vote, all others were in favor, motion passed.

12. Adjournment

Charlie Genella moved for adjournment, seconded by Violet Weeks. Meeting adjourned at 2034.



Mason Nichols, President

Recorder: Cindy Burge