

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
SWEENEY HOSPITAL DISTRICT**

January 31, 2023

Time 18:00

Members Present: Mason Nichols, President;  
Patti Foster, Secretary; Violet Weeks, Lisa Leal,  
Charlie Genella, Leeda Wood

Members Absent: Scott Swift, Vice President

Others Present: Enrique Leal, III, M.D.

Employees Present: Kelly Park, Cindy Burge, Travis Alford, Stephanie Crowder, Sarah Hebert,  
Kari Schroeter, Jimmy Mashaw

1. **Call to Order** Mr. Nichols called the meeting to order at 1800.
2. The invocation was given by Charlie Genella.
3. **Record Members Present and Establish A Quorum**  
There being 6 members present, a quorum was established.
4. **Public Comments**  
A. None
5. **Review/Approve Board of Directors' Meeting Minutes:**
  - A. **December 27, 2022 General Meeting**  
Violet Weeks made a motion to approve the minutes from December 27, 2022.  
Leeda Wood seconded the motion. Lisa Leal abstained, motion carried.
  - B. **January 20, 2023 Special Called Meeting**  
Patti Foster made a motion to approve the minutes from January 20, 2023.  
Violet Weeks seconded the motion. Lisa Leal & Leeda Wood abstained, motion carried.
8. **New Business**
  - A. **Monroe Vos – Jason Martinez**
    - Retirement Plan Update  
Distributed electronically to the board were the quarterly Performance and Risk Measurement Executive Summary for the 401(A) and 457(B) plans. Mr. Martinez gave a summary for the 4th quarter and no recommended changes were made.
    - Investment Account Update  
Reviewed charts and received overview of the investment account.  
  
He announced their firm is merging with CapTrust. He will continue to be our contact and will give updates on the accounts. Emails are forth coming for the announcement of the merger.

6. **Finance Committee Report**

Travis Alford gave overview of December, 2022 financials.

After discussion, Charlie Genella motioned to approve the December 2022 financials. Violet Weeks seconded the motion. Unanimous decision, motion carried.

7. **Old Business**

A. **Replacement hospital update: Kelly Park**

- OAC meeting updates given –
  - approval of new proctor from pit 2
  - progress of the building pad schedule for next two weeks
  - potential power shutdown for hospital for pile installation - TNMP (to be announced to staff)
  - savings in materials
- Lot off East 2<sup>nd</sup> Street to be used for parking construction workers and employees

9. **Committee Reports:**

A. **Sweeny Community Hospital Foundation Board Update:**

Kari Schroeter reported:

- end of year statement was \$651,000 so we are looking good.
- We are getting the capital campaign back on.
- We are planning for the golf tournament coming up in April.

8. **New Business**

B. **Miscellaneous Capital Equipment**

(1) **Consider and take action, if needed to approve capital requests presented**

Information was presented by Ms. Park on a quote for narcotics boxes including a 3-year subscription for software and support. Total cost is \$9,200.00 total for 5 boxes for the ambulances. After further discussion Mr. Nichols asked if anyone would like to entertain a motion.

Ms. Weeks motioned to get more information from other people. Lisa Leal asked how desperate is the situation. Ms. Park responded very. Patti Foster asked did they get other quotes. Ms. Park said they looked at others but she is not aware if they requested for a quote. The one presented is the one that they liked the most and it is about the software and how we can run reports that are needed.

Mr. Nichols said we do have a motion to get more information. He asked if anyone wants to second the motion. Nobody responded. Without a second, the motion is dead.

Mr. Nichols asked if we have any other motions. Patti Foster motioned to approve the purchase of the narcotics boxes as presented. Leeda Wood seconded the motion. Violet Weeks abstained, motion passed.

C. **General Election, May 6, 2023, county- wide joint election organized through Brazoria County**

- (1) Take action if needed, to order an election for Sweeny Hospital District

Information about the upcoming election was given. The three incumbents are Violet Weeks, Lisa Leal, and Leeda Wood.

After discussion, Charlie Genella made a motion for Sweeny Hospital District to participate in a county-wide joint election which is organized through Brazoria County for May 6, 2023 election. Violet Weeks seconded the motion. Unanimous decision, motion passed.

**10. Administrative Information Report – Kelly Park**

**A. CEO Report**

- Families wanting plaques that have been previously donated to the current hospital
  - Plaques can be moved to the memory wall in the new hospital or;
  - Can be given back to the families at their request
- Location of main hospital entrance changed to the ER entrance on 1/30/2023. Parking for patients and visitors has been moved for better access to the main entrance.
- Report given for ER and Med Surg numbers
- Last room on Med Surg will be converted into an exercise room for physical therapy for swing bed patients

**B. Human Resources Report - Kelly Park**

- 1 FMLA
- 2 Employee claims
- 203 total FT/PT employees, hired 3, termed 3, turn over rate zero
- Open positions given

**11. CLOSED EXECUTIVE SESSION:**

Mr. Nichols announced the Board would go into closed, Executive Session at 1942 to review the following:

A. Medical Staff Credentials

**End of Executive Session**

Went out of Executive Session at 2002.

**12. Action regarding Executive Session:**

Leeda Wood made a motion to approve credentials presented in Executive Session. Violet Weeks seconded the motion, unanimous decision, motion passed.

**13. Adjournment**

Leeda Wood moved for adjournment, seconded by Charlie Genella. Meeting adjourned at 2003.



Mason Nichols, President  
Recorder: Cindy Burge