

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
SWEENEY HOSPITAL DISTRICT**

October 24, 2022

Time 18:00

Members Present: Mason Nichols, President;  
Violet Weeks, Charlie Genella, Leeda Wood  
Patti Foster, Secretary – arrived 1825  
Scott Swift, Vice President – arrived 1855

Members Absent: Lisa Leal

Others Present: Enrique Leal, III, M.D.  
Jason Martinez, Monroe Vos

Employees Present: Kelly Park, Cindy Burge, Dana Quintanilla, Travis Alford, Doug Smith, Sarah Hebert, Kari Schroeter,  
Jimmie Mashaw – arrived 1855

1. **Call to Order** Mr. Nichols called the meeting to order at 1803.

2. The invocation was given by Charlie Genella.

3. **Record Members Present and Establish A Quorum**  
There being 4 members present, a quorum was established.

4. **Public Comments**  
A. None

8. **New Business**  
**A. Monroe Vos**

Jason Martinez joined the meeting virtually. Mr. Nichols said Jason will give the retirement and investment plan updates.

Mr. Martinez gave an update for the last quarter for the employee retirement plan and the investment account. Not much has changed from the last meeting. If inflation continues to run above the 2% target there may be a longer period of tightening as they move forward with some of the managers and investment advisors they talk to. This may be a longer period of time than originally anticipated.

He said they have a new person representing Empower on the account now. He encouraged to use this time now to get out in front of the participants and let them know to consider what their risks are and look at the long-term horizon. Make sure they have the best asset allocation that is most appropriate to their situation. Those resources are available and already are paid so he encourages to use it for the participant's benefit.

Recommendations made for the Employee Defined Contribution Plans were 1) terminate the Western Asset Core Bond Fund and replace with Fidelity US Bond Index and 2) add PIMCO Income fund to the core fund lineup. The board was in agreement with both of the recommended changes.

Briefly reviewed was the investment account. Mr. Nichols inquired should the recommendation be to hold steady how it is invested and certainly it can only be invested in certain things then it should be up at the 4% return. Mr. Martinez said if held to maturity it would be worth that 4%. He said he had spoken with Travis Alford and had requested for a schedule for projected liabilities. He said he could work with Hamilton and Garcia to match that.

5. **Review/Approve Board of Directors' Meeting Minutes:**

**A. September 26, 2022 General Meeting**

Violet Weeks made a motion to approve the minutes from September 26, 2022. Charlie Genella seconded the motion. Patti Foster abstained, motion carried.

**B. October 13, 2022 Special Called Meeting**

Leeda Wood made a motion to approve the minutes from October 13, 2022. Violet Weeks seconded the motion. Charlie Genella abstained, motion carried.

6. **Finance Committee Report**

Travis Alford gave overview of September 2022 financials. After discussion, Violet Weeks motioned to approve the September 2022 financials. Leeda Wood seconded the motion. Unanimous decision, motion carried.

8. **New Business**

**C. Miscellaneous Capital Requests**

Ms. Park gave a description of a backup chemistry machine for the lab valued at \$96,960.01. The purchase would be done with covid funds.

After discussion, Leeda Wood motioned to purchase the lab equipment with covid funds. Violet Weeks seconded the motion. Unanimous decision, motion carried.

7. **Old Business**

**A. Replacement hospital update:**

Ms. Park reported:

- She signed the GMP today.
- Tellepsen contract will be signed before she leaves the building tonight. She was waiting on confirmation of the dates before she signs. Completion of hospital to be 4/26/2024 and demolition of old building and completion of parking lot will be 11/1/2024.
- Continuing with TDECU meetings
- Continuing with Construction OAC meetings
- Will need a special called meeting on 10/31/2022 to approved all the documents that are needed to be approved for closing scheduled on 11/1/2022. Time of meeting will be 4:30 p.m.

10. **Administrative Information Report – Kelly Park**

**A. CEO Report**

- Amber Thane at The Fountains has done an amazing job. The Fountains is full and has 4 on a waiting list.
- Forums start tomorrow covering HIPAA, Compliance and updates for the New Hospital Build. They are scheduled for three days.

Ms. Park proposed for the board to approve giving the employees a gift card for Christmas again this year. The cards would be purchased from Stewarts Grocery and the employees could use them in Sweeny or Brazoria. We also have a T-shirt contest so employees would get their T-shirt and gift card.

After discussion, Violet Weeks made a motion to approve purchasing gift cards for the employees in the amount of \$75.00 each from Stewarts Grocery. Patti Foster seconded the motion. Mr. Nichols abstained, motion carried.

### **B. Human Resources Report**

Ms. Quintanilla reported currently there are 200 employees, FT/PT/PRN.

### 9. **Board Committee Reports:**

#### **A. Sweeny Community Hospital Foundation Board Update:**

Kari Schroeter reported on the following:

- \$643,000 in the foundation account
- Raffle Fundraiser will be at 10:00 a.m. tomorrow
- Mammo Project Restructure
- Community Outreach for open enrollment for Medicare is scheduled, vendors booths and Medicare specialist booked

### 8. **New Business**

#### **B. Review Certified Tax Report 502C for 2022 and approve as Adopted 2022 Tax Roll**

Mr. Nichols said next is the certified tax report for 2022 provided by Brazoria County Tax Office. Charlie Genella motioned to approve the report as written. Leeda Wood seconded the motion. Unanimous decision, motion carried.

### 10. **CLOSED EXECUTIVE SESSION:**

Mr. Nichols announced the Board would go into closed, Executive Session at 1940 to review the following:

- A. Personnel Matters
- B. CEO Evaluation

#### **End of Executive Session**

Went out of Executive Session at 2207.

### 11. **Action regarding Executive Session:**

Violet Weeks made a motion to approve a raise and bonus for Ms. Park. Scott Swift seconded the motion, unanimous decision, motion passed.

### 12. **Adjournment**

Scott Swift moved for adjournment, seconded by Leeda Wood. Meeting adjourned at 2208.



Mason Nichols, President  
Recorder: Cindy Burge