

MINUTES OF THE BOARD OF DIRECTORS' MEETING SWEENEY HOSPITAL DISTRICT

November 29, 2022

Time 18:00

Members Present: Mason Nichols, President; Scott Swift, Vice President
Patti Foster, Secretary; Violet Weeks, Lisa Leal,
Leeda Wood

Members Absent: Charlie Genella

Others Present: Enrique Leal, III, M.D.

Employees Present: Kelly Park, Cindy Burge, Travis Alford, Sarah Hebert, Jimmy Mashaw

1. **Call to Order** Mr. Nichols called the meeting to order at 1802.

2. The invocation was given by Leeda Wood.

3. **Record Members Present and Establish A Quorum**
There being 6 members present, a quorum was established.

4. **Public Comments**
A. None

5. **Review/Approve Board of Directors' Meeting Minutes:**

A. October 24, 2022 General Meeting

Scott Swift made a motion to approve the minutes from October 24, 2022.

Leeda Wood seconded the motion. Lisa Leal abstained, motion carried.

B. October 31, 2022 Special Called Meeting

Leeda Wood made a motion to approve the minutes from October 31, 2022.

Patti Foster seconded the motion. Unanimous decision, motion carried.

6. **Finance Committee Report**

Travis Alford gave overview of October 2022 financials.

After discussion, Leeda Wood motioned to approve the October 2022 financials. Violet Weeks seconded the motion. Unanimous decision, motion carried.

10. **Administrative Information Report**

C. Quarterly Quality and Compliance Update: Sarah Hebert

Last Quality meeting they did not do the dashboard. She has been struggling with the meaningfulness and purpose of the Quality Committee. She has proposed to the Quality Committee that in January 2023 when they reconvene, everyone has to bring new wigs (wildly important goals). What she likes about this is the terms of these wigs takes a proactive approach and not a reactive approach. The indicators have to be a new indicator. Examples were given. Each department will be required to bring three: 1) personal goal, 2) departmental goal and 3) district wide goal. The information will be tracked and brought back to the committee. The metrics will be changed to be meaningful to what we are actually doing on a day to day basis.

We did do our vulnerability security assessment through TORCH for IT and the compliance side. There are definitely some areas that we can improve on, computers needing to be logged out and shred boxes in in-appropriate areas. We will do some education and rounding in the areas needed.

7. **Old Business**

A. Replacement hospital update: Kelly Park

Updates were given on the following:

- Construction time table given regarding moving dirt, moving asphalt, fencing the front construction area and completing the new parking lot
- Front canopy to be removed
- Caney Creek to remove the trees to make benches and tables to be for the new hospital
- Texas New Mexico to move the electric lines
- OAC meetings scheduled on Mondays at 2:00 to review the work being done by Tellepsen

8. **New Business**

A. Miscellaneous Capital Requests

None

9. **Board Committee Reports:**

A. Sweeny Community Hospital Foundation Board Update:

None

10. **Administrative Information Report – Kelly Park**

A. CEO Report

Update given on the following

- The Fountains logo updated by Kari Schroeter, Marketing Director
- Kari working on marketing for The Fountains, Physically Therapy and Imaging Department
- The Fountains is full with a waiting list
- Lab Station in Dr. Dada's West Columbia clinic
- Hospital lobby renovations
- Strategic Plan meeting with committee 12/6/2022
- IT infrastructure at end of life to be replaced totaling over 300,000
- Emergency Management & Security – hired John Hazeslip a retired police officer
- EMS Report

B. Human Resources Report - Kelly Park

- 1 on FMLA
- 202 fulltime, part-time and PRN employees, 7 hired, 3 termed giving 1.5 turnover rate
- Open positions given
- Central scheduling
- MCN policy & procedures
- Health EDU
- Check list onboarding

10. CLOSED EXECUTIVE SESSION:

Mr. Nichols announced the Board would go into closed, Executive Session at 1929 to review the following:

- 1) Medical Staff Credentials
- 2) Personnel Matters

End of Executive Session

Went out of Executive Session at 2044

11. Action regarding Executive Session:

Leeda Wood made a motion to approve medical staff credentials presented in Executive Session. Violet Weeks seconded the motion. Ms. Leal recused herself from vote for practitioners working with Dr. Dada's group, motion passed.

12. Adjournment

Patti Foster moved for adjournment, seconded by Leeda Wood. Meeting adjourned at 2046.



Mason Nichols, President
Recorder: Cindy Burge