

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
SWEENY HOSPITAL DISTRICT**

June 22, 2021

Time 18:00

Members Present: Mason Nichols, President; Patti Foster, Secretary
Violet Weeks, Lisa Leal, Leeda Wood

Members Absent: Scott Swift, Vice President, Charlie Genella

Others Present: Enrique Leal, III, M.D.
Tom Ronayne
Brian Brooks

Employees Present: Kelly Park, Cindy Burge, Stuart Butler, Dana Quintanilla, Travis Alford,
Veronica Scott, Noralene Corder (by phone)

1. **Call to Order** Mr. Nichols called the meeting to order at 1800.

2. The invocation was given by Ms. Weeks.

3. **Record Members Present and Establish A Quorum**
There being 5 members present, a quorum was established.
Mr. Swift and Mr. Genella were absent.

4. **Public Comments**
Tom Ronayne, citizen of the hospital district, made a public comment by reading from a document regarding the replacement hospital.

He provided a statement of what he read. Mr. Nichols thanked Mr. Ronayne for his public comments. The written document will remain on file.

5. **Review/Approve Board of Directors' Meeting Minutes:**

A. May 25, 2021 General Meeting

Mr. Nichols informed the board that a correction was made regarding nomination for Mr. Genella for Finance Committee. Nomination was made by Ms. Weeks.

Ms. Weeks made a motion to approve the minutes from May 25, 2021 as presented.
Ms. Wood seconded the motion. Unanimous decision, motion carried.

6. **Finance Committee Report**

Noralene Corder gave overview of May 2021 financials.

After discussion, Ms. Foster motioned to approve the May 2021 financials. Ms. Leal seconded the motion. Unanimous decision, motion carried.

7. **Old Business**

A. Replacement hospital update:

- Ms. Leal said she heard Mr. Ronayne say three times...Mr. Nichols asked what agenda topic are you speaking on. Ms. Leal said hospital replacement update. Just a question in behalf of Mr. Ronayne, as a tax payor, did you initiate a scoping criteria

document as suggested. Response was yes, Ms. Park and the ELC team are working with the architects and have already completed a scope of services for the new hospital. Ms. Park proceeded to give a description of what services would be included. Also, a decision was made to relocate outpatient physical therapy services (The Wellness Center) to the hospital.

- The architects will return on July 1st -2nd to meet with the departments to review first draft drawings. Once the blocks are determined for each area, the size of that block will not change.
- Survey was done on 5/26/2021 of the 305 North McKinney site and information was forwarded to the architects.
- Project Manager interviews were completed last Friday for 3 candidates. No offer has been made yet. This will be a contract employee for the duration of the hospital build. Plan is to make an offer and bring the candidate on board in August.

8. **New Business**

A. **Miscellaneous Capital Requests**

The following items were approved by the Board Executive Committee on 6/14/2021: Spirometer with tubes, Air vo battery and Sed rate machine for Lab totaling \$7,649.60.

Items for review/approval today are the following:

Wifi servers for The Fountains, vein finder (2), upgrade 6 vein finders, nurse call system for The Fountains, servers, Dell Works, network security appliance and Infection Control program in Cerner totaling \$230,218.00.

After review and discussion, Ms. Weeks made a motion to approve the purchase of the requested items presented. Ms. Wood seconded the motion. Unanimous decision, motion carried. All items will be purchased with Covid funds.

Also needed is a generator for The Fountains. Quotes have been requested. After discussion, the board decided to call a special meeting on June 29, 2021 to review the quotes and make a decision regarding the purchase.

9. **Board Committee Reports:**

A. **Sweeny Community Hospital Foundation Board Update:**

Veronica Scott said the next scheduled Foundation board meeting will be on July 12, 2021. This will be her first meeting with the board.

10. **Administrative Information Report – Kelly Park**

A. **CEO Report**

Updates were given on the following:

- Barbara Hayes and Dr. Barker from Bay City will be sending patients for insertion of pic lines and mid lines. Five nurses have been trained with these skills.
- Pink Ladies will be back soon. Linda Hensley and some of the ladies have been working hard to clean up the gift area and get organized. A couple of new ladies will be joining the team.

- Leadership Training to be provided by the John Maxwell Group. A group meeting is scheduled in July then monthly one on ones will be done.

B. Human Resources Report

Update was given for open positions, 3 fulltime and 9 PRN. Also, there is a bonus of \$2,000 to help fill a Lab position but have not had anyone apply. Every month new hire information is sent out with their pictures since we do not do orientation so the staff can see who is new hires. We had 3 re-hires this time. We also had one new pink lady, Barbara Henderson.

According to TORCH, the average turnover rate is 18%. We have 197 employees with a turnover rate of 21.8 %. Removing the PRN from the equation brings it to 14.7 % turnover rate for the fulltime and part time employees.

C. Emergency Medical Services Report:

ESD 6 meeting scheduled for tomorrow night. They are considering a second truck for that service area.

A call was received from Marshal Tidwell regarding a family from Jones Creek with a wounded warrior regarding transporting the patient to the VA hospital. Ms. Park and Mr. Butler plan to meet with the family to discuss what can be done from a legal standpoint.

10. CLOSED EXECUTIVE SESSION:

Mr. Nichols announced the Board would go into closed, Executive Session at 1920 to review the following:

- A. Medical Staff Credentials
- B. Discuss Personnel Matters
- C. Discuss Deliberations Concerning Real Property

End of Executive Session

Went out of Executive Session at 2106


11. Action regarding Executive Session:

Ms. Wood made a motion to approve a credentialing file presented in Executive Session. Ms. Foster seconded the motion, unanimous decision, motion passed.

Ms. Weeks made a motion to move forward with the lease contingent on them approving to repair the items listed on the property inspection report that were deficiencies, and also making all doorways ADA compliant. Ms. Wood seconded the motion, unanimous decision, motion passed.

12. Adjournment

Ms. Weeks moved for adjournment, seconded by Ms. Wood. Meeting adjourned at 2108.


Mason Nichols, President
Recorder: Cindy Burge