

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
SWEENEY HOSPITAL DISTRICT**

May 26, 2020

Time 18:00

Members Present: P. T. Brunner, President, Mason Nichols, Vice-President
Patti Foster, Secretary; Violet Weeks, Scott Swift,
Lisa Leal, Don Schulte

Others Present: Judge Robert Foster
Enrique Leal, III, M.D.

Employees Present: Kelly Park, Cindy Burge, Stuart Butler, (By Phone) Noralene Corder

1. **Call to Order** Mr. Brunner called the meeting to order at 1801.

2. The invocation was given by Mason Nichols.

3. **Administer Oath of Office**

The Statement of Elected/Appointed Officer forms were completed by the four incumbents.

Judge Foster administered the Statement of Office and the Oath of Office for board of directors Mason Nichols, Patti Foster, Scott Swift and Don Schulte. The Oath of Office forms were completed by the four directors and notarized.

4. **Record Members Present and Establish A Quorum**

There being 7 members present, a quorum was established.

5. **Public Comments**

A. None

6. **Appointment of Officers:**

Mr. Nichols nominated P.T. Brunner as President. Ms. Foster seconded the nomination, unanimous decision, Mr. Brunner will remain President.

Ms. Weeks nominated Mason Nichols as Vice president. Mr. Swift seconded the nomination, unanimous decision, Mr. Nichols will remain Vice-President.

Scott Swift nominated for Patti Foster as secretary. Mr. Nichols seconded the nomination, unanimous decision, Ms. Foster will remain Secretary.

7. **Appointment of Board Committees**

The Executive Committee will remain the same as last year since that committee is the officers. Joint Conference Committee is always the same as the Executive Committee members.

Mr. Brunner said another committee is Finance Committee. He asked if there any requested changes.

Lisa Leal said she would like to serve on a committee to make a larger contribution. She would like to serve on Finance or Strategic Planning. Patti Foster said she would give up her spot on the Strategic Planning committee.

Mr. Nichols made a motion for Lisa Leal to serve on the Strategic Planning Committee with P.T. Brunner and Violet Weeks. The motion was seconded by Violet Weeks, unanimous decision, motion carried.

Mr. Brunner asked if someone like to make a motion to leave Finance Committee as is. Ms. Foster made a motion to the leave Finance Committee members as is, (P.T. Brunner, Mason Nichols and Scott Swift). Lisa Leal seconded the motion, unanimous decision, motion carried.

The board committees for 2020/2021 will be as noted:

Executive Committee:	P. T. Brunner, Mason Nichols, Patti Foster
Joint Conference Committee:	P. T. Brunner, Mason Nichols, Patti Foster
Finance Committee:	P. T. Brunner, Mason Nichols, Scott Swift
Strategic Planning:	P. T. Brunner, Violet Weeks, Lisa Leal

8. Annual Conflict of Interest Disclosure

The annual acknowledgement form is signed in May that you acknowledge the policy and will follow it. The actual affidavit occurs any time there is an actual conflict of interest. The Conflict of Interest statements were completed by the board members. Four members completed the affidavit, (P.T. Brunner, Mason Nichols, Lisa Leal and Scott Swift).

9. Review/Approve Board of Directors' Meeting Minutes:

Mr. Schulte requested to speak. He said due to his present physical condition, he has decided to give his resignation as a member of the hospital board. Mr. Schulte said he has enjoyed serving on the board.

Mr. Brunner asked for a motion to accept his resignation. Mr. Schulte said if needed he can give a written resignation.

Patti Foster reluctantly made a motion to accept his verbal resignation. Mr. Swift reluctantly seconded the motion. Unanimous decision, motion passed.

A. April 28, 2020 General Meeting

Lisa Leal made a motion to approve the minutes from April 28, 2020.
Scott Swift seconded the motion. Unanimous decision, motion carried.

B. Approval of May 5, 2020 Special Called Meeting

Violet Weeks made a motion to approve the minutes from May 5, 2020. Scott Swift seconded the motion. Unanimous decision, motion carried.

10. Old Business

A. Replacement Hospital Update

(1) Consider and take action, if needed to authorize Board Chairman and CEO to approve use of consultants for replacement hospital

- Third round of meetings for design development will be next week, June 1st – June 3rd.
- Reviewed and discussed the plans for the new hospital. Request was made to Scott LaTulipe to provide a copy of the code book or a link so changes can be verified regarding codes.
- Went out for bids for kitchen design companies. Seven companies submitted bids between \$19,700 and \$56,300. The company chosen was C & T Design and Equipment which submitted a bid in the amount of \$25,757. They came on site and after discussion, they said their bid will be cut in half. They briefly discussed what is provided by this company.

Scott Swift made a motion to allow up to \$20,000 to be paid to C & T Design and Equipment for their services. Lisa Leal seconded the motion. Mason and Violet voted no. Motion passed.

B. Wellness Center Renovation Update

No updates.

11. New Business

A. Miscellaneous Capital Requests

Grant applied for in the amount of \$10,000. The funds have to be used on something related to covid. Patti Foster made a motion if grant funds are received, the funds will be used to purchase a fit test machine. Ms. Weeks seconded the motion. Unanimous decision, motion passed.

B. GKL Health Services Agreement for Medical Equipment Planning Services

Mr. Brunner gave an overview of the agreement.

After discussion, Ms. Foster made a motion to approve GKL Health Services Agreement for Medical Equipment Planning Services. Mr. Swift seconded the motion, unanimous decision, motion carried.

12. Board Committee Reports:

A. Finance Committee Report:

Noralene Corder gave an overview of the April Financials.

Mr. Nichols made a motion to approve the April Financials and minutes. Mr. Swift seconded the motion. Unanimous decision, motion passed.

B. Sweeny Community Hospital Foundation Board Update:

Mr. Brunner gave updates on the following:

- Current bank funds are \$30,557.31. \$9,000 of those funds are earmarked for [redacted]. These funds had been donated for that purpose.

- COVID 19 updates – Screening doors open in all areas, OR back up and running, looking for temperature screeners for all doors. Waiting to see what CMS and joint commission come out with further mandates related to covid. Testing cartridges in house and hoping to test Phillips outpatient if needed.
- Hospital operations – department numbers
- Hospital project – build and equipment
- HR turnover report – positions to fill next: CFO, Compliance/Risk and Quality), Administrator of The Fountains, Chief of EMS (unless Stuart keeps it), Lab Director Interim Laura Massey – possible keeping after 6 months
- Contract with Care program – case by case basis: They will be keeping a log from now forward of all the patients in the program and how much money is spent. We will be counting all money spent on each person even sweeny money. New agenda by Savannah to make sure they start helping to move patients to MC / MD
- WCHC to partner with Stephen F Austin, talked with city manager and WC is good
- Stats were reviewed.

B. Emergency Department Monthly Update

Ms. Park gave updates on the following:

- Stats for the Emergency Department
- Hospitalist Program

C. Emergency Medical Services Update

Mr. Butler gave updates on the following:

- 911 calls are down
- ESD 6 meeting

14. CLOSED EXECUTIVE SESSION:

Mr. Brunner announced the Board would go into closed, Executive Session at 2101 to review the following:

- A.** Pursuant to Texas Health and Safety /Code Section 161.032, The Board of Directors shall meet in closed Executive session regarding the Compliance Office Quality Report
- B.** Pursuant to Texas Governmental Code Section 551.074, the Board of Directors shall meet in Closed Executive Session to discuss personnel matters.

End of Executive Session

Went out of Executive Session at 2213.

15. Action regarding Executive Session:

Ms. Foster made a motion to allow Kelly Park to update the PTO policy as requested. Mr. Nichols seconded the motion, unanimous decision, motion passed.

16. Adjournment

Ms. Foster moved for adjournment, seconded by Mr. Swift. Meeting adjourned at 2215.



P. T. Brunner, President
Recorder: Cindy Burge