

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
SWEENY HOSPITAL DISTRICT**

October 27, 2020

Time 18:00

Members Present: P. T. Brunner, President, Mason Nichols, Vice-President
Patti Foster, Secretary; Violet Weeks, Charlie Genella

Members by Phone: Lisa Leal, Scott Swift

Others Present: Rick Harris, Milestone
Enrique Leal, M.D. III

Others Present by Video Conference:

Jason Martinez, Monroe Vos

John Mills, JTM Architects

Tyler Humes, Lott Brothers

Rod Shoemaker & Billy Schlageter – Smith Seckman Reid (SSR)

Employees Present: Kelly Park, Cindy Burge, Stuart Butler, Dana Quintanilla
(By Phone) Noralene Corder

1. **Call to Order** Mr. Brunner called the meeting to order at 1903.
2. The invocation was given by Mr. Nichols.
3. **Record Members Present and Establish A Quorum**
There being 7 members present, a quorum was established.
4. **Public Comments**
A. None
5. **Review/Approve Board of Directors' Meeting Minutes:**
A. September 29, 2020 General Meeting
Mr. Nichols requested to update the statement under public comments, Brian Brooks is a City Councilman not a Student Councilman.

Ms. Foster made a motion to approve the minutes from September 29, 2020 with correction requested. Ms. Weeks seconded the motion. Mr. Swift abstained, motion carried.
6. **Old Business**
A. Replacement Hospital Update
(1) Receive education from Smith Seckman Reid (SSR) at a high level on Commissioning Services
Rick Harris of Milestone gave an introduction regarding commissioning services. A Powerpoint presentation was presented by Billy Schlageter of SSR and discussed.

Rod Shoemaker said their computer system was hacked and has set them back by a month for completing the documents.

Mr. Brunner said the final construction documents are behind schedule about three weeks now with expected completion date of December 1st. Once they are finalized they will go to Terry Elder with USDA for review/approval.

7. **New Business**

B. Review and Approve recommendation form County Property Tax Resale Committee

Tax Account: 2510-0048-150

Information regarding the property account was reviewed and discussed.

Mr. Nichols made a motion to accept the recommendation from the County Property Tax Resale Committee tax accounts 2510-0048-150 for the amount shown. Ms. Foster seconded the motion. Unanimous decision, motion carried.

A. Monroe Vos

- Retirement Plan Update
Distributed were the quarterly Performance and Risk Measurement Executive Summary for the 401(A) and 457(B) plans. Summary was given and no recommended changes were made.
- Investment Account update
Overview was given and he commented not much return on this account, 1.38% over last 3 years.

C. Review Certified Tax Report 502C for 2020 and Approve as Adopted 2020 Tax Roll

Overview was given regarding the certified tax report for 2020 provided by Brazoria County Tax Office.

Mr. Brunner gave an overview of the report.

Mr. Nichols motioned to approve the report as written. Ms. Weeks seconded the motion. Unanimous decision, motion carried.

8. **Board Committee Reports:**

A. Finance Committee Report:

Noralene Corder gave overview of September 2020 financials.

After discussion, Mr. Nichols motioned to approve the September 2020 financials. Mr. Genella seconded the motion. Unanimous decision, motion carried.

B. Sweeny Community Hospital Foundation Board Update:

Ms. Park said Mabee Foundation did not award the \$400,000 grant due to the hospital being a governmental entity. They previously said it would not be a problem but the board changed their decision.

The Foundation has collected 1.1 million and still have some additional companies that will donate.

9. **Administrative Information Report – Kelly Park**

A. CEO Report

Update was given on the following:

- COVID 19 updates: Continue with door screening/Temperature monitors: Front lobby not working at all times, not accurate temperatures: See about returning what are options: Printer for front desk computer.
- Hospital operations – department numbers
- Revamp practice management role and clinics
- Fountains resident's visitation to start back up- have to apply with the state for visitation
- Fountains wreck on Friday
- Visitation on the Med-Surg floors back open
- Senior Horizons started back on Tuesdays / Thursday
- Strategic planning scheduled with ELC team
- Paylocity goals
- Forums: teams meeting
- Orientations: teams meeting
- Press Ganey: Text, paper, and Email
- Denials received on claims for hospitalist group
- Texas Workforce Commission update
- Bed Board daily meeting overview given

Human Resources Director update given on HR turnovers, open positions

B. CNO Report:

- Ms. Park gave an overview of the HCAPS scores.

C. Emergency Medical Services Report:

Mr. Butler gave an update on the following:

- Ambulance previously in wreck came out of the shop but had to be returned for additional work.
- EMS crews have been very busy. All trucks out taking calls.
- ESD 6 Update– may consider getting a second truck for Brazoria. They are happy with the service. They are requesting monthly financial statements.
- ESD 6 – Currently looking for property south of Brazoria for a new station.
- Billing process has been better. Lieutenants are reviewing run sheets on the daily basis.

10. **CLOSED EXECUTIVE SESSION:**

Mr. Brunner announced the Board would go into closed, Executive Session at 2214 to review the following:

A. Personnel matters regarding the annual evaluation of the CEO

End of Executive Session

Went out of Executive Session at 2300.

Next board meeting will return to regular time, 6:00 p.m.

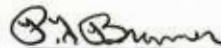
Mr. Nichols requested to have discussion regarding hospitalist group and metrics of the current group at the next board meeting.

11. Action regarding Executive Session:

Mr. Nichols made a motion to approve a pay raise for Ms. Park. Mr. Genella seconded the motion, unanimous decision, motion passed.

12. Adjournment

Ms. Foster moved for adjournment, seconded by Mr. Nichols. Meeting adjourned at 2304.



P. T. Brunner, President

Recorder: Cindy Burge