

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
SWEENY HOSPITAL DISTRICT**

July 28, 2020

Time 18:00

Members Present: P. T. Brunner, President, Mason Nichols, Vice-President
Patti Foster, Secretary; Violet Weeks, Scott Swift,
Lisa Leal

Others Present: Enrique Leal, III, M.D.
Jason Martinez, Monroe Vos (By Zoom call)
Wendy Irwin, Foundation Board President
Charlie Genella

Employees Present: Kelly Park, Cindy Burge, Stuart Butler, Dana Quintanilla, Tracie Copeland
Noralene Corder (By zoom call)

1. **Call to Order** Mr. Brunner called the meeting to order at 1810.
2. The invocation was given by Mr. Nichols.
3. **Record Members Present and Establish A Quorum**
There being 6 members present, a quorum was established.
4. **Public Comments**
A. Introduction was given for Charlie Genella.
5. **Review/Approve Board of Directors' Meeting Minutes:**
 - A. **May 26, 2020 General Meeting**
Ms. Leal made a motion to approve the minutes from May 26, 2020. Ms. Foster seconded the motion. Unanimous decision, motion carried.
 - B. **July 16, 2020 Special Called Meeting**
Mr. Nichols made a motion to approve the minutes from July 16, 2020.
Ms. Weeks seconded the motion. Mr. Swift abstained, motion carried.
8. **Committee Reports:**
 - C. **Sweeny Community Hospital Foundation Board Update:**
Ms. Wendy Irwin gave an update regarding the Foundation Board meeting for the following:
 - Current board members, Dan Croft timed off the board
 - Update on Capital Campaign organized through Dini Spheris
 - Upcoming report to be given by Kelly Park regarding state of the hospital – 8-6 & 8-13
 - Employee giving campaign to come

Update was given by Tracie Copeland for the bank balance of \$25,557.31, funds received for mammograms, the Texas New Mexico grant and the totes given for the elderly.

7. **New Business**

B. Monroe Vos

A high-level quarterly overview was given by Jason Martinez regarding the Retirement Plans (457 B and 401A) and the Investment Account.

6. **Old Business**

A. Replacement Hospital Update

- (1) Consider and take action, if needed to approve total project for the Replacement Hospital

Briefly discussed was the estimated budget for the total project for the replacement hospital. They are still waiting on final numbers to come in. After discussion, this item was tabled until the final numbers can be presented.

Mr. Brunner said a special meeting will be called once we had the information to bring to the board for final review/approval.

B. Wellness Center Renovation Update

Mr. Brunner said this item is put on hold for now.

7. **New Business**

A. Miscellaneous Capital Requests

- 1) **Consider and take action, if needed to approve capital requests presented**

Ms. Park gave an overview of the capital requests to be purchased with COVID funds. After discussion, Ms. Weeks made a motion to purchase the items requested not to exceed the printed list totaling \$990,000.00. Mr. Swift seconded the motion, unanimous decision, motion carried.

- (2) **Consider and take action, if needed to give CEO and Executive Committee authority to approve expenses and capital purchases relate to the prevention, preparation for and response to Covid-19**

Ms. Park said there is a need to be able to purchase Capital Equipment to be used during a Pandemic. Proposal is to get approval by the CEO and Board Executive Committee for those purchases not to exceed \$50,000 if need arises during the month but can't wait until the regular scheduled board meeting for full board approval. As recommended by our law firm, a policy was written to follow that process.

After discussion, Ms. Foster made a motion to approve the document (Policy) not to exceed \$50,000 in expenditures. Ms. Weeks seconded the motion, unanimous decision, motion passed. Mr. Brunner said the approved expenditure will come to the full board at the next scheduled board meeting for review.

C. Consider and take action, to appoint a director for the unexpired term of Mr. Don Schulte due to his resignation from the Board of Directors

Mr. Brunner said he knows of two people to be considered as a replacement. Mr. Nichols motioned to nominate Charlie Genella as Board Director as a replacement for remainder of Don Schulte's term.

Ms. Weeks recommended Charles Pogue as a replacement due to his previous experience on the hospital board.

After discussion, Scott Swift seconded the motion to nominate Charlie Genella as a replacement.

Vote taken, 3 yes, (M. Nichols, P. Foster, S. Swift) to 2 no (L. Leal, V. Weeks) Motion passed.

Mr. Genella gave an overview of his background. He will be sworn in at the August board meeting.

8. Board Committee Reports:

A. Finance Committee Report:

Noralene Corder gave an overview of the June 2020 financials.

Ms. Weeks made a motion to approve the June 2020 financials. Ms. Foster seconded the motion. Unanimous decision, motion passed.

B. Executive Committee Report:

Minutes for the Executive Committee were included for review. Ms. Foster made a motion to approve as written. Mr. Nichols seconded the motion. Unanimous decision, motion passed.

9. Administrative Information Report – Kelly Park

A. CEO Report

Overview of the following was given:

- Dr. DeLeon's office – dog is gone
- COVID 19 - Equipment ordered for the lab - Genmark bay
- Stephen F. Austin partner at West Columbia Health Clinic discontinued swabbing patients for covid due to staffing issues
- Pharmhouse indigent prescription program update
- Care Program update
- The Fountains update – 2 employees had COVID – no exposure to residents or other staff. Current census is 19 residents.
- The Studer Program- 90-day notice to cancel has been given.
- West Columbia Health Clinic – new locations being considered
- Update was given on the following providers
 - 1) Dr. Farooq, infectious disease physician and his nurse practitioner

- 2) Chesney Sisson, nurse practitioner on board. Requested for a bid to possibly make an opening between Suite B & D.
- 3) Dr. DiClamente, obgyn

Dana Quintanilla gave a June Human Resources Report for turnover rate, open positions and unemployment claims.

B. Emergency Department Monthly Update

Report was tabled.

C. Emergency Medical Services Update

Mr. Butler gave an overview of the following:

- o Funds split (billed revenue) for ESD 6 and Sweeny Hospital District.
- o Discussed ESD 6 reimbursement for Brazoria EMS Service.
- o Employee medical claims for WBEMS and SEMS

D. Quarterly Quality Report

Mr. Nichols suggested looking at the report another night since it is getting late.

10. CLOSED EXECUTIVE SESSION:

Mr. Brunner announced the Board would go into closed, Executive Session at 2150 to review the following:

- A. Pursuant to Texas Health and Safety Code Section 161.032, the Board of Directors shall meet in Closed Executive Session regarding the **Medical Executive Committee Report**
- B. Pursuant to Texas Health and Safety Code Section 161.032, the Board of Directors shall meet in Closed Executive Session regarding **Medical Staff Credentials**

End of Executive Session

Went out of Executive Session at 2202.

11. Action regarding Executive Session:

Mr. Swift made a motion to approve Medical Staff credentials presented in Executive Session. Ms. Foster seconded the motion, Ms. Weeks abstained, motion passed.

12. Adjournment

Ms. Foster moved for adjournment, seconded by Mr. Swift. Meeting adjourned at 2203.



P. T. Brunner, President
Recorder: Cindy Burge